

**Quality Management & Training Ltd.**

**P.O. Box 172 - Guildford - Surrey - England - GU2 7FN**

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**Privacy Notice**

We respect and value the privacy of all our clients and will only collect and use personal data in a way that is consistent with our obligations and your rights under the law. We would never sell your personal data to third parties.

**COMPANY INFORMATION**

Company Names: **Quality Management & Training (Publications) Limited (QMTP) & Quality Management & Training Limited (QMT)**

Company Reg. Address: **31 Chertsey Street, Guildford, Surrey, GU1 4HD**

QMTP VAT No.: **733 3954 25**

QMT VAT No: **529 2907 26**

QMTP Company Registration Number: **03141184**

QMT Company Registration Number: **2495545**

Telephone: **01483 453511**

Email: help@qmt.co.uk

We are registered under the Data Protection Act 1998 and comply with all applicable data protection law whenever we handle your personal data.

The General Data Protection Regulation (GDPR) came into force on 25 May 2018.

Professional bodies that we have been approved as a provider of authorised training for their certified courses – such as the Chartered Quality Institute (CQI) and The International Register of Certificated Auditors (IRCA) – require us to inform them when our clients complete their courses or sit their exam for the certified courses. For further information on the CQI’s data processing policy, please follow this link <https://www.quality.org/Approved-Training-Partners-Notice-of-Processing-Data-for-Delegates>

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